

WEST MOORS PARISH COUNCIL

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Thursday 4th September 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr A. Clarke - Chairman
 Cllr J Bartley Cllr P Gausson Cllr. Mrs C. Holmes
 Cllr J Price Cllr R Watson Cllr. J. Young

OTHERS PRESENT: Ms. J. Weedon (Clerk)
 Cllr P Holden

APOLOGIES: Cllr. B. Wye

08/203 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

08/204 DECLARATIONS OF INTEREST

Cllr Mrs C Holmes declared a personal interest in agenda item 12, grant application from Oakhurst First School.

08/205 TO CONSIDER THE CHAIRMANSHIP OF THE COMMITTEE

Following his election as Chairman of the Parish Council, Cllr Clarke asked the committee to consider whether it wished to invite him to continue as chairman of the committee for the remainder of the municipal year or to stand down. He was quite happy to take either course. Cllr Bartley expressed the view that he felt that it is not best practice for the Chairman of the Council to also be the Chairmen of the F & GP committee.

It was proposed, seconded and

RESOLVED that that Cllr Clarke remains Chairman of the committee for the remainder of the municipal year.

Voting: 5 for 1 against, Cllr Bartley asked for his vote against the proposal to be recorded.

08/206 TO RECEIVE THE CLERK'S REPORT

- a) **Regalia minute no 08/127 refers** – This item has not yet been actioned.
- b) **Pavilion Curtains minute no 08/128** - These have been cleaned and rehung.
- c) **Litter picks minute no 08/130b refers** – Please see minute no 07/364 28th February 2008 and minute no 07/422g. Members were previously concerned about organising litter picks that involved young people and requested that youth groups such as the guides and scouts were contacted and asked if they would like to be involved in organising a litter pick. The letters sent out received a poor response with only a reply from the Girl Guiding, who did not feel that a litter pick was something they wished to undertake. Members were asked to clarify if they wish letters sent out to local organisations and if so which organisations they feel it would be appropriate to approach to organise a litter picks. After a brief discussion it was **RESOLVED** not to proceed with the letters, but to put up a notice inviting organisations to organise events with the parish council supplying the equipment. It was also requested that an article should be published in the next newsletter stating that a poor response to organising litter picks had been received.
- d) The Local Action Group has expressed concern that the balance of the Daphne Harrison bequest appears to have been amalgamated with other Council funds and feel that the interest only should be used for grants. Members requested that a letter be sent to the LAG explaining how the funds are managed.

08/207 TO APPROVE ACCOUNTS FOR PAYMENT

None

08/208 TO RECEIVE FINANCIAL INFORMATION

- a) To receive Financial Summary up to 31st July 2008 attached on page 343
This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.
- b) To Receive the Budget Comparison up to 31st July 2008 attached on pages 344 – 347
Members requested what the figure of £130 under income code 1100/3 was for.
This amount is for fees paid by Sturts Farm and Neighbourcare for using the Fryer field and the Pavilion.
This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.

08/209 TO REVIEW ACTIONS ARISING FROM INTERNAL AUDIT

Members reviewed the internal auditors comments and have taken steps to resolve any issues raised. A record is being updated with the progress of the recommendations from the auditor and will go before the next F & GP committee meeting on the 9th October. During discussions it was proposed, seconded and **RECOMMENDED** that the Council apply for a credit card for the Clerk to use for purchases via the internet and with various suppliers whom the council does not hold an account with. A credit limit of £200 was recommended.

08/210 TO APPROVE RISK MANAGEMENT STATEMENT

After consideration it was proposed, seconded and **RECOMMENDED** that the Risk Management Statement for 2008/10 be approved

08/211 TO CONSIDER THE DEVELOPMENT OF SECTION 106 AGREEMENTS

The concept of Section 106 agreements were explained and after discussions it was decided to invite a representative, Mr William Wallace from EDDC to be invited to attend the next Full Parish Council meeting to speak on this matter.

08/212 TO CONSIDER GRANT APPLICATIONS

Applications for small grants from the Daphne Harrison fund Under Section 137 of the 1972 Local Government Act

- a) Oakhurst First School Football Club – Application for a grant towards the provision of a team kit. After a brief discussion. It was proposed, seconded and **RESOLVED not to award a grant.**

08/213 TO RECEIVE CORRESPONDENCE

None

08/214 TO RECEIVE INFORMATION FROM MEMBERS

Cllr Holden asked if he could be considered as a additional member of this committee. The Chairman noted this and the fact that committee membership is determined at the Annual Parish Council meeting so should therefore be considered by the Full Parish Council.

08/215 ITEMS FOR FUTURE AGENDAS

Committee membership to be placed - Full Council Agenda
Distribution of Agenda and minutes via e-mail – Full Council Agenda
Parish Office Plans for the Memorial Hall redevelopment
Budget setting for 2009/10 - to be discussed on the 9th October, A Final Review will be on the 4th December with a Recommendation to Council for the 18th December.

08/216 EXCLUSION OF PUBLIC AND PRESS

RESOLVED:- that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

08/217 INVESTIGATE THE PURCHASE OF A SHOP UNIT TO USE AS A PARISH OFFICE.

Members discussed this matter at length, confidential minute no 08/07 refers and it was proposed seconded and **RESOLVED to examine change of use issues, obtain broad estimates for renovation work and get a valuation from the District Valuer then report back to the Finance Committee.**

Voting 5 for and 1 against

The Chairman declared the meeting closed at 9.16pm.

SIGNED DATE
Chairman of Finance and General Purpose Committee